

# THE CO-OP - Venue Hire FAQ

## **1. Where is THE CO-OP?**

The Dublin Food Co-operative Society Ltd. is on Newmarket Square Dublin 8. It is near St Patrick's Cathedral, nestled in between Cork St and Clanbrassil St. Approaching from St Patrick's Cathedral, turn onto Dean St towards The Coombe. Take a left onto Cork St. and then the next left which brings you onto Newmarket Square.

## **2. What are the spaces at THE CO-OP?**

The Dublin Food Co-operative Society Ltd. has premises (THE CO-OP) for hire at its location. THE CO-OP venue space encompasses a market hall (400sqm) and meeting room (60sqm). The wall space is available for art exhibitions and there is an outside balcony veranda to the rear of the venue.

## **3. What are the facilities offered at the space?**

The venue at THE CO-OP is wheel chair accessible, offers on-street parking (pay and display), storage space, rear loading access and a café servery. There are food preparation stations suitable for cookery classes. There is limited access wireless Internet available (to event organisers only). We also have some audio-visual capabilities for meetings and seminars.

## **4. Can you describe the market hall?**

The market hall has a painted concrete floor with a modern sandwich-panel roof. One side of the hall space has bay areas for the food preparation stations. The café area is at the rear of the space. Please navigate to [www.dublinfood.coop](http://www.dublinfood.coop) for images of the space.

## **5. What furniture is there?**

THE CO-OP has a variety of chairs and couch seating, trestle tables and worktops, display shelves and racks. Our furniture seating capacity in the market hall is approx. 100 persons.

## **6. What can I use the space for?**

The space can be used for: meetings; seminars and conferences; fairs, exhibitions and markets; music classes, cookery classes; art exhibitions and film screenings.

## **7. What is the Dublin Food Co-operative Society?**

The Dublin Food Co-operative Society (the DFC) is a members' organic and fair-trade food distribution society. The DFC operates a regular weekly market on Thursdays (14.00-20.00) and Saturdays (09.30-16.30) offering fresh fruit and vegetables, dry food goods, a café and several other food products. The Dublin Food Co-op is Dublin's only indoor farmers market.

## **8. How do I inquire about venue hire?**

Contact the Venue Hire Coordinator at  
venue@dublinfood.coop, 01 4544258 or 087 6328157.

See online for more details and information at [www.dublinfood.coop](http://www.dublinfood.coop).

## **9. Is insurance required for my event?**

Yes, your event or activity at THE CO-OP requires you to have your own public liability insurance. In particular circumstances, the DFC may require you to specifically indemnify the Dublin Food Co-operative Society

**10. What's on offer at the Café?**

The café at THE CO-OP offers organic and fair trade teas, coffees and hot chocolate. The café also offers home made pizzas, soup, sandwiches and cakes. Special food orders can be arranged with sufficient notice.

**11. Can I have a music event or party in the space?**

Currently, THE CO-OP is unable to accommodate venue hire requests for music gigs or parties. Please bear with us while we arrange the appropriate licensing and permissions.

**12. I hear that The Dublin Food Co-op is vegetarian; can I have meat at my event?**

No, sorry.

**13. How should I leave the space?**

If you hire the space at THE CO-OP, you are expected to leave the space in the same condition as you find it. In particular, third party events are required to respect that the space is used as a food market on DFC trading days.

**14. Are dogs or pets allowed in the space?**

No, sorry.

**15. Are there any other conditions?**

The venue hire at THE CO-OP welcomes interest from all groups and particularly those who share similar ethos with the Dublin Food Coop. The Dublin Food Coop reserves the right to revoke invitations or refuse entry to groups and organisations whose aims are contrary to those of the DFC.

**16. What are the hire rates?**

Get in touch with us, let us know what you'd like to do, and we'll get back to you with a quote.

**17. Is a booking deposit required?**

Yes, a booking deposit is required to guarantee your event booking with us.

**18. Can you help to promote my event?**

If you have some information about your event, we can include it in our bi-monthly Newsletter, in our monthly Ebulletin and online on our website.

