

Dublin Food-Co-op Venue Hire – Frequently Asked Questions (FAQ)

1. Where is Dublin Food Co-op?

12 Newmarket, Dublin 8.

Our premises are a large warehouse space near St Patrick's Cathedral, nestled in between Cork St and Clanbrassil Street. Approaching from the cathedral, turn onto Dean Street towards The Coombe. Take a left onto Cork Street and then the next left which brings you onto Newmarket Square. A map is provided at www.dublinfood.coop/html/about_find.html

2. What are the spaces available?

The venue space encompasses a 400 sqm main hall, incorporating a café area, and a number of smaller spaces suited to meetings, events and therapy sessions – all are available for hire, individually or collectively. The Co-op's retail space is located toward the front of the venue, while an outside balcony veranda is located to the rear of the main hall.

3. What are the facilities offered at the space?

All areas of the ground floor at the Co-op – main hall, café, retail area and toilets - are wheelchair accessible. The venue offers on-street parking (pay and display), storage space, rear loading access and a cafe servery. There are food preparation stations suitable for cookery classes. There is limited access wireless Internet available (to event organisers only). We also have some audio-visual capabilities for meetings and seminars.

4. Can you describe the main hall?

This hall has a painted concrete floor with a modern sandwich-panel roof. One side of the hall space has bay areas for the food preparation stations. The cafe area is at the rear of the space. Please navigate to www.dublinfood.coop/html/venue_images.html for images of the space and an outline plan.

5. What furniture is there?

The Co-op has a variety of chairs and couch seating, trestle tables and worktops, display shelves and racks. Our *furniture seating capacity* in the main hall is approximately 100 people.

6. What can I use the space for?

The space can be used for: meetings; seminars and conferences; fairs, exhibitions and markets; music classes, cookery classes; art exhibitions and film screenings.

7. What is the Dublin Food Co-op

The Dublin Food Co-operative Society, to use our full name, is a member-owned, member-run co-op whose primary focus is the provision of organic, wholefood products to members (but also open to the general public). The Co-op's main trading day is Saturday (09.30-16.30) with additional opening on Thursday (12.00-20.00) and Sunday market days. On Saturdays, the Co-op's core produce area is complemented by stalls from more than 20 producer members offering fresh fruit and vegetables, bakery, dairy, wine, hot and cold food and a range of non-food products.

8. How do get more information about venue hire?

Visit www.dublinfood.coop/html/venue.html or contact venue@dublinfood.coop

9. Is insurance required for my event?

Yes, you will need your own public liability insurance for your event or activity. In particular circumstances, we may require you to specifically indemnify the Dublin Food Co-operative Society.

10. What's on offer at the Café?

The café offers organic and fair trade teas, coffees and hot chocolate. It also offers home made pizzas, soup, sandwiches and cakes. Special food orders can be arranged with sufficient notice.

11. Can I have a music event or party in the space?

We have limited ability to accommodate music gigs and parties but have staged some successful events of this kind.

12. I hear that Dublin Food Co-op is vegetarian - can I have meat at my event?

No. Venue hire is only available to events where meat or meat products will not be sold, prepared or made available on the premises.

13. How should I leave the space?

You are expected to leave the space in the same condition as you find it. In particular, third party events are required to respect that the venue is used primarily as a food trading space.

14. Are dogs or pets allowed in the space?

No, sorry.

15. Are there any other conditions?

We welcome interest from all groups and particularly those who with whom we share a similar ethos. We reserve the right to refuse entry to groups and organisations whose aims are contrary to those of the Co-op or to revoke bookings where issues subsequently emerge.

16. What are the hire rates?

Get in touch with us, let us know what you'd like to do, and we'll get back to you with a quote.

17. Is a booking deposit required?

Yes, a booking deposit is required to guarantee your event booking with us.

18. Can you help to promote my event?

If you can provide information about your event in sufficient time and in electronic format, we will do our best to include it in our printed Newsletter, in eNewsletters and on our website.

Dublin Food Co-operative Society Ltd., Newmarket Square Dublin 8.